



Site Foreman

Responsibilities: -

- Effectively communicates with own forces and subcontractors and ensures that performance, productivity, quality and safety requirements are met.
- Effectively leads, trains and mentors all hourly personnel.
- Manages inventory and tracking of materials and equipment and expedites material orders.
- Plans, schedules and procures materials, small tools and equipment and outside rentals.
- Consistently collaborates with project manager and project team. Proactively manages potential problems, work interferences and schedule conflicts/setbacks.
- Creates and adheres construction schedule.
- Manages timekeeping for hourly personnel on site.
- Conducts field surveys and performs site layouts for formwork, block work, etc.
- Liaises with design team to ensure construction complies with drawings and specifications as required.
- Records and submits daily foreman reports.
- Develops and maintains strong customer focused relationships with all stakeholders.

Qualifications: -

- Minimum 10 years of construction industry experience.
- Positive attitude and desire to continuously improve skills while teaching others.
- Knowledge of construction industry including equipment and techniques, drawings and specifications, building materials, quality, safety and constructions sequences.
- Effective verbal, written and interpersonal communication skills.
- Self-motivated and team player.
- High regard for safety and pride for quality of work.